



NEW MEXICO ENVIRONMENT DEPARTMENT
GROUND WATER QUALITY BUREAU
PUBLIC INVOLVEMENT PLAN
(PIP)



Facility Name: West Las Vegas Schools

Facility Location: W of Cinder Rd N of Palo Verde Dr (West Las Vegas
Baseball Complex)
157 Moreno Street (West Las Vegas High School)
1024 South Pacific Street (West Las Vegas Middle School)
Las Vegas, NM
Sections 15, 26, and 27; Township 16N; Range 16E

County: San Miguel County

Responsible Party: Christopher Gutierrez, Superintendent
West Las Vegas School District
179 Bridge Street
Las Vegas, NM 87701

Agency: Ground Water Quality Bureau
Pollution Prevention Section

GWQB Action: Permitting - Renewal
DP-1800

Bureau Contact: Sara Arthur, Geoscientist
(505) 660-7887
sara.arthur@state.nm.us

Main bureau telephone number:
(505) 827-2900

EFFECTIVE DATE: August 24, 2021

REVISION DATE: N/A

/s/ Lynette Guevara for Steve Pullen

Michelle Hunter
Chief, Ground Water Quality Bureau

Element 1 – Public Involvement Plan (PIP) Overview

The New Mexico Environment Department (NMED or Department), Ground Water Quality Bureau (Bureau) has developed this PIP for the application for renewal of the Ground Water Discharge Permit for West Las Vegas Schools. The permit for this facility is referred to as DP-1800.

The purpose of this PIP is to plan for providing public participation opportunities and information that may be needed for the community to participate in the permitting process for this facility. This PIP identifies information about the community and resources needed by the Bureau to incorporate community participation activities into the decision-making process. This PIP is developed in accordance with the Department's *Public Participation Policy* (Policy 07-13 or Policy), and incorporates the requirements of the Policy, as well as applicable regulatory and statutory public participation requirements.

This PIP implements the “elements” set forth in the Policy. Those elements include:

1. An overview of the Public Involvement Plan for the community affected by the activity
2. Bureau contact names and contact information, specifically for Limited English Proficiency (LEP) language assistance services (e.g., translation, interpreters) or for disability accommodations
3. A summary of the regulatory public participation framework associated with discharge permits
4. A description of community/stakeholder groups based on results of a preliminary environmental justice (EJ) screening
5. Details about planned public outreach activities

In developing this PIP, community participation needs were assessed to ensure appropriate public outreach. This was accomplished by identifying whether there is a combination of environmental and demographic factors that may impact public participation (e.g., low income community, minority community, LEP individuals, linguistically isolated households). Because the community located near the West Las Vegas Schools includes a significant percentage of Spanish speakers, the Bureau will provide appropriate information in both English and Spanish.

Public involvement associated with discharge permits occurs at different stages and in different forms. Public involvement activities required by statute or regulation are mandatory and subject to statutory or regulatory deadlines. Mandatory public involvement activities and associated time requirements relevant to this PIP are noted in the *Table of Mandated Public Involvement Activities* at the end of this PIP.

The Bureau plans to conduct the public involvement activities related to the permitting process outlined in the *Table of Public Involvement Activities* below. The activity timeline and dates are tentative and subject to change.

Table of Public Involvement Activities

Activity	Date
Application Notice (PN-1) <i>See Table of Mandated Public Involvement Activities at the end of this PIP for details.</i>	October 2018
Placement of a hardcopy of the PIP in the local NMED office: NMED Las Vegas Office 2538 Ridgerunner Road Las Vegas, NM 87701 Phone (505) 454-2800	August 2021
Notice of availability of draft permit (PN-2) <i>See Table of Mandated Public Involvement Activities.</i>	Within 60 days of determining the application is technically complete. Date to be determined.

All notices for upcoming meetings or hearings will include a statement that any person who requires assistance, an interpreter, or an auxiliary aid to participate in the process may contact a specifically identified Department person to request those services. Requested interpretation services during the meeting and accommodations or services for persons with disabilities will be arranged to the extent possible.

This PIP is a “living” document that may be amended for numerous reasons, including the consideration of public comments and feedback.

Element 2 – Bureau Contact Information

PIP Specific Contacts

The Bureau contact for this discharge permit is:
Sara Arthur, Geoscientist
NMED Ground Water Quality Bureau
P.O. Box 5469, Santa Fe, NM 87502-5469
505-660-7887 / sara.arthur@state.nm.us

Non-English Language Speaker Assistance

All public notices will contain a statement that non-English speakers may call the Bureau contact listed above and request language assistance in order to learn more about this permit or the permitting process. Arrangements may be made for document translation or interpretation related to the permitting process as necessary and as resources allow.

Individuals with Disabilities Assistance

All public notices will contain a statement that individuals with disabilities may call the Bureau contact listed above and request assistance needed to participate in activities associated with the permitting process.

The following information will be provided in public notices so that individuals who are deaf, hard of hearing, or have difficulty speaking on the phone can contact the Bureau and ask questions about the activity or proceeding: Telephone conversation assistance is available through Relay New Mexico at no charge for people who are deaf, hard of hearing, or have difficulty speaking on the phone, by calling 1-800-659-1779 (English); 1-800-327-1857 (Spanish); TTY users: 1-800-659-8331.

Websites

Outreach materials and notices will include links to the following website, where the Bureau's public notices and PIP information are posted:

Ground Water Quality Bureau – <https://www.env.nm.gov/gwqb/public-notice/>

Element 3 – Regulatory Framework for Public Participation Related to the Permitting Process

The public participation regulatory framework associated with the permitting process is identified in the *Table of Mandated Public Involvement Activities* at the end of this PIP. The Table identifies activities subject to statutory or regulatory deadlines, the associated regulatory requirements, and the associated dates or time periods.

Element 4 – Description of Community/Stakeholder Groups Based on the EJSCREEN

EJSCREEN Summary

To provide for adequate public participation opportunities and meaningful involvement of persons in the permitting process, the affected communities must first be identified, informed about proposed environmental actions affecting the community, and invited to share their comments and concerns. The EJSCREEN tool developed by the U.S. Environmental Protection

Agency (EPA) helps identify communities that are low income, have minority populations, and have limited English proficiency that may benefit from a variety of approaches for notification and outreach communication. This information is used to help plan for the community's involvement in the public process for environmental activities or actions. In addition to the EJSCREEN results, the Bureau may consider additional information such as the U.S. Census Bureau website or NMED's EJ Mapping Tool.

The Bureau considers the affected community to be those persons living within the geographic area depicted on the attached EJSCREEN, which a 4-mile radius of a line between the north baseball field and the south athletic fields. The results of the EJSCREEN American Community Survey (ACS) Summary Report (attached to this PIP) are summarized in the table below.

EJSCREEN Results for the Affected Community

Total population	16,969
Total number of households	6,477
Percentage minority population	83%
Percentage Hispanic population	79%
Percentage of the population by race	Population reporting one race: White: 58% Black: 2% American Indian: 2% Asian: 2% Pacific Islander: 0% Some Other Race: 33%
Total number of persons greater than the age of five who speak English "less than very well"	2,339
Percentage of persons greater than the age of five who speak English "less than very well"	15%
Total number of linguistically isolated households	895
Percentage of linguistically isolated households (Total number of linguistically isolated households ÷ total number of households) X 100	13.8%
Languages by percentage in linguistically isolated households	Spanish: 97% Other Indo-European languages: 0% Asian-Pacific Island languages: 2% Other languages: 1%
Percent linguistically isolated population, New Mexico*:	5.4%
Per capita income	\$20,818
Per capita income, USA**	\$29,979

* U.S. Census Bureau. 2011-2015 American Community Survey 5-Year Estimates, Table S1602. Limited English-Speaking Households. https://factfinder.census.gov/bkmk/table/1.0/en/ACS/15_5YR/S1602/0400000US35 (date of access: 7/26/2018).

** U.S. Census Bureau. 2015 American Community Survey 1-Year Estimates, Table S0201. Selected Population Profile in the United States. https://factfinder.census.gov/bkmk/table/1.0/en/ACS/15_1YR/S0201/0100000US (date of access: 7/26/2018).

The EJSCREEN results indicate that for the affected community the proportion of the population with limited English proficiency (LEP) is significant, and that the predominant non-English language is Spanish. The Bureau has therefore performed a LEP assessment for the community and attaches that assessment to this PIP.

Because the affected community has a significant percentage of persons with difficulties communicating in English, the Bureau will consider the language and communication needs of this community when conducting public outreach and participation activities. To accomplish this the Bureau, to the extent its budget and time limitations allow, will provide the same information in Spanish as in English in public comment notices, public meeting notices, and other announcements (e.g., radio broadcasts, brochures, signs, postcards) and will strive to make public participation efforts as inclusive as possible. See Element 5 for more specifics on the public outreach and participation activities.

Element 5 – Detailed Actions and Outreach Activities with the Affected Public

Public involvement activities required by statute or regulation for this permitting action are listed in the *Table of Mandated Public Involvement Activities* at the end of this document.

Public Participation – Outreach Activities

The Bureau will conduct the following outreach activities during this permitting process:

- Placement of this PIP on the Bureau website and in nearby NMED field office
- Postal mailing and email notices
- Newspaper notices
- Notice posted on NMED website

Newspapers to be utilized in the notification process include:

- Statewide circulation (English): Albuquerque Journal
- Local circulation (English and Spanish): Las Vegas Optic – San Miguel County

Local, state, and federal government agencies, tribal entities, land grant officials and colonias will be notified about the permitting process. A list of the agencies and officials notified can be provided upon request.

Indian Tribes, Pueblos and Nations will be notified about the permitting action through the contacts maintained by the Indian Affairs Department at the following URLs:

<https://www.iad.state.nm.us/pueblo-tribes-and-nations/pueblos/>
<https://www.iad.state.nm.us/pueblo-tribes-and-nations/navajo/>
<https://www.iad.state.nm.us/pueblo-tribes-and-nations/apaches/>

Timelines and methods for submitting public comments are specified in the *Table of Mandated Public Involvement Activities*. Final discharge permit documents will be available from the Bureau's contact identified in Element 2 of this PIP.

Postal Mailing or E-Mailing of Notices to Persons on the Facility-Specific Mailing List

The Bureau solicits the names and contact information of interested parties with all public notices. The Bureau maintains those names on a Facility-Specific Mailing List and provides the individuals with information about regulatory activities for the facility. Individuals, organizations, and other interested parties are added to the mailing list as requested. All public notices will contain a statement directing interested individuals to contact the Bureau contact for this permit if they want to be added to the facility specific mailing list.

Other means of outreach such as fliers announcing public comment periods and/or public meetings or hearings may be posted in locations throughout the community (e.g., local businesses, schools, libraries) and on the Department's website, at the Bureau's discretion after consideration of public interest and input.

PIP Contingency Plan

During a public health emergency or other unforeseen event outside the control of the Department, the Department will make every effort to ensure the public remains involved in and informed of the decision making and permit processes. The purpose of this PIP Contingency Plan is in part to address circumstances when public spaces are closed because of potential human exposure risks. The Department will attempt to identify and utilize alternate methods of document delivery to the public and public viewing when conventional methods and locations are unavailable. When it is unsafe to utilize the physical PIP and document repositories, the Department will consider utilizing electronic delivery methods deemed appropriate for the permitting action. While operating under the PIP Contingency Plan, the PN-2 will include a statement specifying that the PIP Contingency Plan is in effect and that, "instead of placing a copy of the PIP for this permitting action in a public location, NMED will make the PIP available to the community by sending the PIP by email or US mail to any community member requesting a copy. An individual may request a copy of the PIP utilizing the Bureau contact information in this public notice. When making such a request, please specify how you would like the document delivered. If you request a copy of a PIP, you will receive a revised PIP should the PIP be updated in the future." During the times of potential human exposure risks and the resultant implementation of this PIP Contingency Plan, public meetings and hearings will only be held when or through means by which the Department can ensure the public's health and safety and this PIP can be fully adhered to.

Attachments

- LEP Assessment
- A copy of the EJSCREEN ACS Summary Report, and a map showing the area evaluated

Table of Mandated Public Involvement Activities

Activity	Dates
<p>Application Notice (PN-1): The first notice of the Bureau's receipt of the permit application – applicant's obligations at 20.6.2.3108.B and C NMAC – Bureau's obligations at 20.6.2.3108.E NMAC</p> <ul style="list-style-type: none"> • Newspaper display ads (PN-1 synopsis¹ in English and Spanish)- Applicant obligation • NMED website https://www.env.nm.gov/gwqb/public-notice/ • Notice to government agencies • Notice to interested parties 	<p>Within 30 days of the department deeming the application administratively complete</p>
<p>Permit Notice (PN-2): Notice to the public of the availability of a draft permit for a 30-day review and comment period – the notice will outline the process for requesting a public hearing – obligation at 20.6.2.3108.H through J NMAC</p> <ul style="list-style-type: none"> • NMED website https://www.env.nm.gov/gwqb/public-notice/ • Newspaper legal ads • Notification of interested parties • Notice to government agencies • Notice to Indian Tribes, Pueblos and Nations 	<p>Within 60 days of the department determining the application is technically complete and drafting a permit.</p>
<p>Response to Comments (if comments received): Upon the Secretary's decision regarding issuance of a discharge permit – obligation at 20.6.2.3109.B NMAC. The Response to Comments shall specify which provisions, if any, in the draft permit were changed and the reasons for the change, and shall briefly describe and respond to all significant comments on the draft permit raised during the public comment period or at any hearing. The Secretary shall notify persons who participated in the permitting action by mail or email of the action taken and the reasons for such action and shall include a copy of the Response to Comments.</p>	<p>Response is issued 30 days after the administrative record is complete and all required information is available</p>

¹ Suitable for display, the abbreviated format of the PN-1 synopsis does not contain all the information provided by a full public notice, e.g., language assistance or non-discrimination information.

ATTACHMENT
Limited English Proficiency (LEP) Assessment
Facility: [West Las Vegas Schools](#), DP-1800

Factor 1: The Number and Proportion of LEP Individuals Eligible to be Served or Likely to be Encountered in Community of Concern

See Public Involvement Plan (PIP), Table of EJSCREEN Results for the Affected Community.

Conclusions:

1. The number of LEP individuals (persons over the age of 5 who speak English “less than very well” in the affected community) is 2,339.
2. The percentage of LEP individuals in the affected community is 15%.
3. The percentage of linguistically isolated households is 13.8%, which is significantly greater than the statewide average.
4. Spanish is the predominant non-English language spoken by LEP persons.
5. Historical participation: The Bureau maintains a facility-specific mailing list. The current mailing list for the facility includes two persons one of which represents the San Augustine Community Ditch. A review of the administrative record for this facility indicates limited public interest/participation overall during the past 10 years. The portion of that public interest attributable to the LEP community cannot be determined from the record.

Factor 2: Frequency with which LEP Individuals Might Come in Contact with the Program

Contact with the discharge permitting process primarily occurs when a permit application is under review. The GWQB provides notice to the public and encourages participation. Individuals may participate by requesting information, submitting comments on draft permits, requesting hearings, and taking part in hearings. Some permits generate considerable public interest, but participation is low for most permits. Historical participation in permitting activities for this facility is summarized under Factor 1.

Conclusion:

LEP participation and overall public interest in this facility have been limited historically. Based on this record, the Bureau considers the potential for LEP contact with the permitting process to be “infrequent.”

Factor 3: Nature and Importance of the Activity or Service Provided by the Program

The permitting activity is deemed by the GWQB to be “important” to NMED, the impacted community, and the State of New Mexico. The permitting activity is important to NMED because the permit establishes site-specific requirements that must be met to ensure protection of public health and groundwater quality and provides a means to enforce those requirements. The

permitting activity is important to the impacted community because poorly operated waste treatment facilities have the potential to pose a public nuisance and adversely affect the quality of life of people living in the vicinity of the facility. The permitting activity is important to the State of New Mexico because establishment of effective permits ensures that discharges will not impact the State's limited groundwater resources and that waste disposal is conducted in a consistent manner throughout the State.

Conclusion:

The GWQB considers the permitting activity “important” to NMED, to the state as a whole, and to the impacted community.

Factor 4: Resources Available to NMED for LEP Services and Associated Costs

For outreach to LEP communities associated with this permit action, NMED employs an in-house Spanish translator/interpreter and utilizes a phone interpretation service to assist during direct communication between LEP individuals and NMED staff. The costs of newspaper publication of public notice in Spanish and of interpretive services for a public meeting or hearing are being incorporated into the Bureau’s budget, to the extent possible. Fees collected from the permittee in accordance with the schedule at 20.6.2.3114 NMAC are not sufficient to cover these costs.

Conclusion:

The Bureau can accommodate the costs of the LEP services identified in this plan. If additional services are requested, the budgetary implications will be reviewed.

LEP Services Plan:

To accommodate the needs of the LEP individuals who may be interested in this permitting process, the Bureau plans to:

1. Translate the Public Notice Two (PN-2) and any subsequent public notices into Spanish and publish in a paper serving the local community.
2. Provide interpretive services at any public meeting or public hearing, if requested.
3. Interact with members of the LEP community using certified interpreters, when needed and feasible.

The Bureau will consider requests from members of the affected community for additional LEP services.

Location: User-specified linear location
 Ring (buffer): 4-miles radius
 Description: W. Las Vegas Schools

Summary of ACS Estimates		2014 - 2018		
Population		16,969		
Population Density (per sq. mile)		260		
People of Color Population		14,157		
% People of Color Population		83%		
Households		6,477		
Housing Units		8,014		
Housing Units Built Before 1950		1,767		
Per Capita Income		20,818		
Land Area (sq. miles) (Source: SF1)		65.22		
% Land Area		100%		
Water Area (sq. miles) (Source: SF1)		0.12		
% Water Area		0%		
		2014 - 2018 ACS Estimates	Percent	MOE (±)
Population by Race				
Total		16,969	100%	755
Population Reporting One Race		16,289	96%	1,493
White		9,819	58%	639
Black		303	2%	90
American Indian		285	2%	68
Asian		275	2%	183
Pacific Islander		38	0%	68
Some Other Race		5,568	33%	445
Population Reporting Two or More Races		680	4%	200
Total Hispanic Population		13,329	79%	678
Total Non-Hispanic Population		3,641		
White Alone		2,812	17%	370
Black Alone		223	1%	90
American Indian Alone		220	1%	68
Non-Hispanic Asian Alone		260	2%	183
Pacific Islander Alone		0	0%	12
Other Race Alone		0	0%	12
Two or More Races Alone		126	1%	199
Population by Sex				
Male		8,499	50%	381
Female		8,470	50%	415
Population by Age				
Age 0-4		907	5%	146
Age 0-17		3,452	20%	245
Age 18+		13,517	80%	450
Age 65+		3,050	18%	215

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of any race.
 N/A means not available. **Source:** U.S. Census Bureau, American Community Survey (ACS) 2014 - 2018

Location: User-specified linear location

Ring (buffer): 4-miles radius

Description: W. Las Vegas Schools

	2014 - 2018 ACS Estimates	Percent	MOE (±)
Population 25+ by Educational Attainment			
Total	11,314	100%	525
Less than 9th Grade	885	8%	125
9th - 12th Grade, No Diploma	1,260	11%	190
High School Graduate	3,144	28%	231
Some College, No Degree	3,381	30%	265
Associate Degree	842	7%	197
Bachelor's Degree or more	2,644	23%	273
Population Age 5+ Years by Ability to Speak English			
Total	16,063	100%	719
Speak only English	7,317	46%	434
Non-English at Home ¹⁺²⁺³⁺⁴	8,746	54%	395
¹ Speak English "very well"	6,407	40%	394
² Speak English "well"	1,350	8%	206
³ Speak English "not well"	872	5%	146
⁴ Speak English "not at all"	117	1%	67
³⁺⁴ Speak English "less than well"	989	6%	146
²⁺³⁺⁴ Speak English "less than very well"	2,339	15%	237
Linguistically Isolated Households*			
Total	895	100%	137
Speak Spanish	869	97%	136
Speak Other Indo-European Languages	0	0%	12
Speak Asian-Pacific Island Languages	19	2%	30
Speak Other Languages	7	1%	12
Households by Household Income			
Household Income Base	6,477	100%	264
< \$15,000	2,048	32%	170
\$15,000 - \$25,000	803	12%	144
\$25,000 - \$50,000	1,699	26%	178
\$50,000 - \$75,000	1,013	16%	93
\$75,000 +	913	14%	133
Occupied Housing Units by Tenure			
Total	6,477	100%	264
Owner Occupied	4,085	63%	254
Renter Occupied	2,391	37%	155
Employed Population Age 16+ Years			
Total	14,269	100%	583
In Labor Force	6,404	45%	392
Civilian Unemployed in Labor Force	490	3%	99
Not In Labor Force	7,865	55%	423

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of anyrace.

N/A means not available. **Source:** U.S. Census Bureau, American Community Survey (ACS)

*Households in which no one 14 and over speaks English "very well" or speaks English only.

Location: User-specified linear location

Ring (buffer): 4-miles radius

Description: W. Las Vegas Schools

	2014 - 2018 ACS Estimates	Percent	MOE (±)
Population by Language Spoken at Home*			
Total (persons age 5 and above)	14,352	100%	494
English	6,583	46%	338
Spanish	7,305	51%	397
French	37	0%	16
French Creole	N/A	N/A	N/A
Italian	N/A	N/A	N/A
Portuguese	N/A	N/A	N/A
German	13	0%	19
Yiddish	N/A	N/A	N/A
Other West Germanic	N/A	N/A	N/A
Scandinavian	N/A	N/A	N/A
Greek	N/A	N/A	N/A
Russian	N/A	N/A	N/A
Polish	N/A	N/A	N/A
Serbo-Croatian	N/A	N/A	N/A
Other Slavic	N/A	N/A	N/A
Armenian	N/A	N/A	N/A
Persian	N/A	N/A	N/A
Gujarathi	N/A	N/A	N/A
Hindi	N/A	N/A	N/A
Urdu	N/A	N/A	N/A
Other Indic	N/A	N/A	N/A
Other Indo-European	10	0%	16
Chinese	24	0%	25
Japanese	N/A	N/A	N/A
Korean	122	1%	183
Mon-Khmer, Cambodian	N/A	N/A	N/A
Hmong	N/A	N/A	N/A
Thai	N/A	N/A	N/A
Laotian	N/A	N/A	N/A
Vietnamese	0	0%	12
Other Asian	67	0%	47
Tagalog	0	0%	12
Other Pacific Island	N/A	N/A	N/A
Navajo	N/A	N/A	N/A
Other Native American	N/A	N/A	N/A
Hungarian	N/A	N/A	N/A
Arabic	6	0%	13
Hebrew	N/A	N/A	N/A
African	N/A	N/A	N/A
Other and non-specified	185	1%	66
Total Non-English	7,769	54%	550

Data Note: Detail may not sum to totals due to rounding. Hispanic population can be of any race.

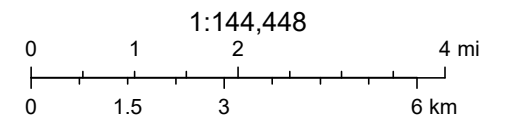
N/A means not available. **Source:** U.S. Census Bureau, American Community Survey (ACS) 2014 - 2018.

*Population by Language Spoken at Home is available at the census tract summary level and up.



7/29/2021

— W. Las Vegas Schools



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community, Sources: Esri,